



St Patrick's Catholic Primary School

Nova Lane, Birstall, West Yorkshire, WF17 9LQ

Telephone: 01924 423220

Website: www.stpatricksbirstall.co.uk

Headteacher: Mrs C Moulding

Deputy Headteacher: Miss J Smith

Email: office.stpatricksbirstall@kirkleeseducation.uk

17.09.20

Dear Parents and Carers,

I hope you are all well and your children are enjoying the return to school, they are certainly bringing smiles to the faces of all the staff. It is so lovely to have them all back once again.

I am writing to explain the procedures you must follow if your child is ill or a household member is displaying any of the COVID-19 symptoms. There has been a new parent document produced by the Department of Education to support parents in understanding what they must do.

The symptoms for COVID-19 are:

- A high temperature – this means they are hot to touch on their chest or back.
- A new and continuous cough – this means they are coughing a lot for more than an hour or they have 3 or more coughing episodes within 24 hours.
- A loss or change to their sense of taste or smell – this means they have noticed either or both senses are different to normal.

Please make sure for any absence you ring the school office or use the school APP to inform school that your child/children will not be coming to school and state the reasons. You must have informed us by 9:30am at the latest, which is at the end of our last drop off time as the registers close at 9:30am and we need to complete an attendance return to the DFE every day after registers have closed.

If a child is poorly but not displaying any of the symptoms of COVID-19:

Please follow the usual procedures for contacting school. You must have informed us by 9:30am at the latest, stating the reasons for the absence and how long they will be absent. If you think they will be back the following day but this changes, please make sure you give school a ring back to let us know.

If a family member is displaying any of the symptoms of COVID-19:

Your child CANNOT come to school and the whole household must isolate. The family member must book a COVID-19 test as quickly as possible. This is by using the online service or ringing 119. If the result is negative they can return to school once a screenshot of the result has been emailed to myself. If the test is positive the whole household must isolate for 14 days from the test date. At this point the screen shot of the test result must be





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emailed to myself and the Family Isolation Remote Learning plan will begin for the rest of the isolation period. I will be sending our Remote Learning information out tomorrow. Once the 14 days have been completed and the child has not started displaying any symptoms they can return to school. If they begin with symptoms you must book a test for them.

If a child is displaying any of the symptoms of COVID-19:

Your child CANNOT come to school and the whole household must isolate. You must book a COVID-19 test for them as quickly as possible. This is by using the online service or ringing 119. If the result is negative they can return to school once a screenshot of the result has been emailed to myself. If the test is positive the whole household must isolate for 14 days from the test date. I will be contacting the local authority and PHE to gain advice on the school next steps regarding bubble closure. At this point the screen shot of the test result must be emailed to myself and the Family Isolation Remote Learning plan will begin for the rest of the isolation period if the class remains open. If the advice from PHE is to close the bubble then the Remote Learning Policy for bubble closure will begin for that child. If they have siblings in school and their class remains open, they CANNOT come to school and will access the Family Isolation Learning Plan.

Please look at the poster which has been produced by the DFE for parents. I have also put it on the website under attendance and under the Coronavirus tab.

I will also be sending out to all parents, early next week the school 'Remote Learning Policy 2020-2021' which has been agreed by the full governing body. This will help you to understanding the plans we have in place to support your child should there be a positive test in your household, a bubble or school closure or you are all told to isolate by NHS Test and Trace.

This is such a difficult time and I would like to take this opportunity to say that as a school we are working very hard to try and keep our school open for all pupils as much as is possible and hope that the Remote Learning plans will not need to be accessed too much over the year. We absolutely understand the importance of having pupils learning in school.

Thank you for your continued partnership working and support.

With kind regards

Mrs Clare Moulding

(Headteacher)

